

Worksheet For Divorce Mediation

DIVORCE MEDIATION INCOME SURVEY Applies to new contested divorce cases only

Today's Date: _____

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Please complete the Income Survey to determine if you qualify for a divorce mediation session (up to 4 hours) at no cost to you (pro bono). All income surveys must be completed in full and signed in order to qualify.

Please Complete Information for Both Parties as listed on Petition			
Case #:	Judge/Commissioner:	City Where Petition was filed:	Date Petition was Answered:
PETITIONER		RESPONDENT	
Full Name: _____		Full Name: _____	
Street Address: _____		Street Address: _____	
City, State, Zip: _____		City, State, Zip: _____	
Date of Birth: _____		Date of Birth: _____	
E-mail Address: _____		E-mail Address: _____	
Phone Number(s): _____		Phone Number(s): _____	
Attorney's Name: _____		Attorney's Name: _____	
Attorney's Address: _____		Attorney's Address: _____	
Attorney's City, State, Zip: _____		Attorney's City, State, Zip: _____	
Attorney's Phone: _____		Attorney's Phone: _____	
Attorney's E-mail: _____		Attorney's E-mail: _____	

Please circle your answers		
YES	NO	Is there a current Protective Order issued between the parties? If yes, list case #: _____
YES	NO	Is there a history or allegation of domestic violence?
YES	NO	Are there any special needs to consider before/during the mediation? If yes, please describe: _____

SECTION 1. HOUSEHOLD INFORMATION			
List yourself and all people living with you regardless of age or relationship to you. If any person is over 18 years of age, list their monthly earnings (before taxes).			
Name	Age	Relationship to You	Monthly Earnings (before taxes)
1.		SELF	
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Do you currently pay Child Support for any children? YES _____ NO _____ If Yes, How Much? \$ _____

Worksheet for Divorce Mediation is an essential tool that helps couples navigate the often complex and emotionally charged process of divorce. Mediation offers a more amicable alternative to traditional divorce proceedings, allowing both parties to work together with a neutral mediator to reach agreements on various aspects of their separation. A well-structured worksheet can streamline this process, ensuring that both individuals have a clear understanding of their goals and concerns. This article delves into the purpose of a divorce mediation worksheet, key components, and tips for effective use.

What is Divorce Mediation?

Divorce mediation is a process where a neutral third party, known as a mediator, facilitates

discussions between a couple seeking to divorce. The mediator's role is to help both parties communicate effectively, identify their needs and interests, and develop mutually acceptable solutions. Mediation can address various issues, including:

- Child custody and visitation
- Child support
- Alimony or spousal support
- Division of assets and liabilities
- Parenting plans

Unlike court proceedings, mediation encourages cooperation and can lead to faster, less expensive outcomes.

The Importance of a Divorce Mediation Worksheet

A divorce mediation worksheet serves as a practical guide for individuals preparing for mediation sessions. It allows participants to organize their thoughts, clarify their priorities, and identify areas of agreement or contention. The benefits of using a worksheet include:

- Clarity: Helps individuals articulate their needs and concerns.
- Preparation: Ensures that both parties come prepared to discuss key issues.
- Focus: Keeps the mediation process on track, preventing discussions from veering off-topic.
- Record-keeping: Provides a written record of what has been discussed and agreed upon, which can be useful for future reference.

Key Components of a Divorce Mediation Worksheet

A comprehensive divorce mediation worksheet should cover several essential topics. Here are the key components to include:

1. Personal Information

- Names of both parties
- Contact information
- Date of marriage and separation
- Children's names and ages

2. Goals for Mediation

Each party should articulate their primary goals for the mediation process. This can include:

- Desired outcomes regarding child custody
- Financial settlements

- Emotional closure
- Maintaining a cooperative relationship post-divorce

3. Assets and Liabilities

A thorough inventory of assets and liabilities is crucial. This section should include:

- Real estate (homes, rental properties)
- Vehicles
- Bank accounts
- Retirement accounts
- Personal property (jewelry, collectibles)
- Debts (mortgages, loans, credit card debt)

Additionally, it can be helpful to categorize assets as:

- Marital property: Acquired during the marriage
- Separate property: Owned before marriage or received as a gift

4. Child Custody and Support

When children are involved, it's essential to address custody and support arrangements. This section may include:

- Preferred custody arrangement (joint or sole custody)
- Proposed visitation schedule
- Child support calculations based on income and expenses
- Educational and medical expenses

5. Alimony or Spousal Support

Parties should consider whether alimony is necessary and, if so, the amount and duration. This section should cover:

- Length of marriage
- Differences in income and earning potential
- Contributions to the household (both financial and non-financial)

6. Communication and Conflict Resolution

Effective communication is vital during mediation. This section can outline:

- Preferred methods of communication (email, phone, in-person)

- Strategies for resolving conflicts that may arise during mediation
- Agreements on how to handle disagreements post-mediation

Preparing the Worksheet

Preparation is key to an effective mediation process. Here are some steps to help individuals prepare their divorce mediation worksheet:

1. Reflect on Personal Goals

Before filling out the worksheet, take time to reflect on your personal goals and priorities. Consider what is most important to you during the divorce process and how you envision your future post-divorce.

2. Gather Financial Documents

Compile all necessary financial documents to ensure you have a complete understanding of your assets and liabilities. This may include:

- Bank statements
- Tax returns
- Pay stubs
- Loan agreements

3. Discuss with Your Mediator

If you have a mediator lined up, consider discussing the worksheet with them. They can provide guidance on what to include and may have specific formats or templates to suggest.

During Mediation: Effective Use of the Worksheet

Once in the mediation session, the worksheet can serve as a valuable reference tool. Here are tips for effectively using the worksheet during mediation:

1. Stay Focused

Use the worksheet to keep discussions on track. If conversations start to veer off-topic, refer back to the worksheet to guide the discussion back to the relevant issues.

2. Be Open and Honest

Transparency is crucial in mediation. Use the worksheet to express your needs and concerns clearly, while also being receptive to the other party's perspective.

3. Take Notes

As agreements are reached, take notes directly on the worksheet. This will help maintain an accurate record of what has been discussed and agreed upon, which can be referenced later.

4. Review After Each Session

After each mediation session, review the worksheet to assess progress and identify any remaining issues. This will help you prepare for future sessions and keep track of what still needs to be addressed.

Conclusion

A worksheet for divorce mediation is an invaluable resource that can facilitate effective communication and negotiation between separating couples. By organizing thoughts, identifying priorities, and providing a structured format for discussions, a worksheet helps ensure that the mediation process is as productive and amicable as possible. Whether addressing child custody, asset division, or spousal support, a well-prepared worksheet can make a significant difference in achieving a fair and satisfactory resolution. As couples navigate this challenging time, investing time in creating and utilizing a mediation worksheet can pave the way for a smoother transition into the next chapter of their lives.

Frequently Asked Questions

What is a worksheet for divorce mediation?

A worksheet for divorce mediation is a structured document that helps couples outline key issues and facilitate discussions during the mediation process. It typically includes topics like asset division, child custody, and support arrangements.

How can a worksheet help in divorce mediation?

A worksheet can help clarify individual needs and concerns, making it easier for both parties to communicate effectively and reach mutually beneficial agreements during mediation.

What topics are commonly included in a divorce mediation worksheet?

Common topics include property division, debt allocation, child custody and visitation schedules, child support, spousal support, and any special considerations related to the family.

Is a divorce mediation worksheet legally binding?

No, a divorce mediation worksheet is not legally binding. It serves as a tool for discussion and negotiation, but any agreements reached must be formalized in a legal document, such as a divorce settlement agreement.

Can I create my own divorce mediation worksheet?

Yes, you can create your own worksheet tailored to your specific situation. However, it may be beneficial to use templates or seek professional guidance to ensure all important aspects are covered.

Should both parties fill out the divorce mediation worksheet?

Yes, both parties should fill out the worksheet independently before the mediation session. This promotes honesty and helps identify areas of agreement and disagreement in advance.

How detailed should a divorce mediation worksheet be?

The level of detail can vary, but it should be comprehensive enough to cover all relevant issues while remaining clear and concise to facilitate discussion during mediation.

Are there professional templates available for divorce mediation worksheets?

Yes, many legal and mediation organizations provide free or paid templates for divorce mediation worksheets that can be customized to fit individual situations.

What role does a mediator play in using the worksheet?

A mediator facilitates the conversation based on the worksheet, guiding both parties through the issues, helping them understand each other's perspectives, and encouraging constructive dialogue.

Can using a worksheet reduce the time spent in divorce mediation?

Yes, using a worksheet can streamline the mediation process by providing a clear agenda, helping the parties focus on specific issues, and potentially reducing the number of sessions needed.

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