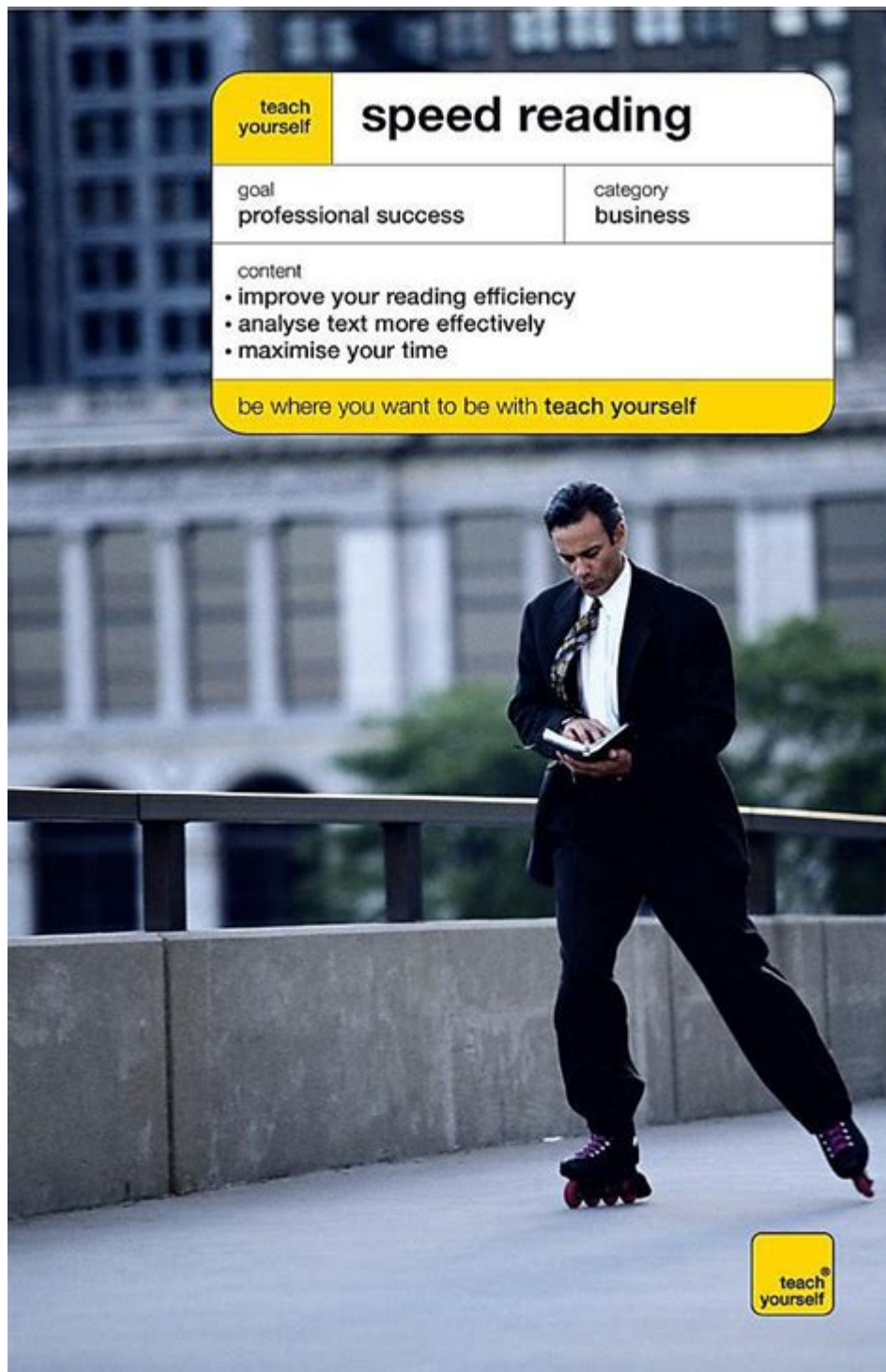


Teach Yourself To Speed Read



The image shows a man in a dark suit and tie roller skating on a paved surface. He is holding a book and looking down at it. In the background, there is a blurred cityscape with buildings. Overlaid on the top left of the image is a yellow and white graphic that looks like a sticky note or a card. The card has the 'teach yourself' logo in the top left corner. The main title on the card is 'speed reading'. Below the title, there are two columns: 'goal' with the text 'professional success' and 'category' with the text 'business'. Underneath these, there is a section labeled 'content' with three bullet points: '• improve your reading efficiency', '• analyse text more effectively', and '• maximise your time'. At the bottom of the card, there is a yellow bar with the text 'be where you want to be with teach yourself'. In the bottom right corner of the image, there is a small yellow square with the 'teach yourself' logo.

teach yourself	speed reading	
goal professional success	category business	
content • improve your reading efficiency • analyse text more effectively • maximise your time		
be where you want to be with teach yourself		

Teach Yourself to Speed Read

Speed reading is a skill that allows individuals to read faster while still retaining comprehension of the material. It's a valuable technique in our fast-paced world where information overload is a daily challenge. Whether you're a student, a professional, or simply someone who loves to read, learning how to speed read can enhance your productivity and efficiency. This article will guide you through the process of teaching yourself to speed

read, covering techniques, exercises, and tips to improve your reading speed.

Understanding Speed Reading

Before diving into techniques, it's essential to understand what speed reading is and how it differs from traditional reading.

What is Speed Reading?

Speed reading is the practice of reading text at an accelerated pace while maintaining comprehension. Traditional reading methods often involve vocalizing words or subvocalizing, which slows down the reading process. Speed reading techniques aim to reduce this vocalization and instead focus on visual recognition and comprehension.

Benefits of Speed Reading

- Increased Efficiency: Speed reading allows you to consume information more quickly.
- Improved Focus: With regular practice, you can enhance your concentration and reduce distractions.
- Greater Retention: Many speed readers find that their comprehension improves, allowing them to retain more information.
- Better Time Management: With the ability to read faster, you can allocate time for other tasks or leisure activities.

Basic Techniques for Speed Reading

To effectively teach yourself to speed read, you need to master several foundational techniques. Here are some key strategies to get started:

1. Eliminate Subvocalization

Subvocalization is the habit of silently pronouncing each word in your mind as you read. While it can help with comprehension, it significantly slows you down. To minimize subvocalization:

- Practice Chunking: Instead of reading word by word, try to read groups of words or phrases. This helps your brain process larger amounts of information at once.
- Use a Pointer: Running your finger or a pen under the text can help guide

your eyes and reduce the tendency to subvocalize.

2. Expand Your Peripheral Vision

Many readers focus on one word at a time, which limits their speed. By training your peripheral vision, you can take in more words simultaneously. Here are some exercises to improve this skill:

- Read Wider Lines: Use a newspaper or magazine and practice reading across the lines without stopping at each word.
- Visual Exercises: Focus on a central point on a page while trying to capture the words on the periphery.

3. Practice Skimming and Scanning

Skimming allows you to get a general idea of the content, while scanning helps you locate specific information quickly. To practice:

- Skimming: Read the first and last sentences of each paragraph and any headings or bullet points to gauge the main ideas.
- Scanning: Look for keywords or phrases that stand out, which can give you a quick understanding of the text's focus.

4. Use Technology to Your Advantage

There are numerous apps and online tools designed to assist with speed reading:

- Spritz: A reading technology that presents words individually at a fixed point in your field of vision for faster reading.
- Readsy: Converts text into a format that promotes rapid reading by displaying words in a sequence.

Exercises to Improve Speed Reading Skills

Practicing speed reading techniques is essential for improvement. Here are some exercises you can incorporate into your routine:

1. Timed Reading Sessions

Set a timer for a specific period (e.g., 5 or 10 minutes) and read as much as

you can. After each session, summarize what you've read to assess comprehension.

2. Daily Reading Goals

Establish daily goals for the amount of material you want to read. Gradually increase the complexity and length of the texts you choose.

3. Use a Speed Reading Course

Consider enrolling in an online speed reading course or using books that focus on speed reading techniques. These resources can provide structured lessons and exercises.

Maintaining Comprehension While Speed Reading

One of the common concerns about speed reading is the potential loss of comprehension. Here are some strategies to help maintain understanding while reading at a faster pace:

1. Preview the Material

Before diving into the text, take a few moments to preview it. Look at headings, subheadings, and any highlighted text. This will give you a framework for what to expect, making it easier to comprehend as you read.

2. Take Notes

While speed reading, jot down key points or ideas. This helps reinforce what you've read and improves retention.

3. Discuss What You've Read

Engaging in discussions about the material with others can solidify your understanding and highlight areas that need further clarification.

Common Mistakes to Avoid

As you embark on your speed reading journey, be mindful of these common pitfalls:

1. Rushing the Process

Speed reading is a skill that takes time to develop. Don't rush the learning process; focus on gradual improvement.

2. Ignoring Comprehension

Always prioritize comprehension over speed. If you find that you're not understanding the material, slow down and focus on the content.

3. Neglecting Regular Practice

Like any skill, speed reading requires consistent practice. Set aside time each day to hone your skills.

Conclusion

Teaching yourself to speed read can be a transformative experience that enhances your ability to process information quickly and efficiently. By eliminating subvocalization, expanding your peripheral vision, and practicing various techniques, you can make significant strides in your reading speed. Remember that comprehension is vital, so prioritize understanding the material while you speed read. With dedication and consistent practice, you will find yourself becoming a more efficient and effective reader. Embrace the journey of speed reading, and enjoy the benefits it brings to your personal and professional life.

Frequently Asked Questions

What are the basic techniques to start speed reading?

Basic techniques include skimming, using a pointer or your finger to guide your reading, and focusing on phrases instead of individual words.

How can I improve my comprehension while speed reading?

To improve comprehension, practice summarizing sections after reading and regularly review key concepts to reinforce your understanding.

Is there any recommended software or apps for practicing speed reading?

Yes, apps like Spreeder, Blinkist, and Reedy are popular choices that offer tools and exercises to enhance speed reading skills.

How long does it typically take to become proficient at speed reading?

With consistent practice, many individuals can see significant improvement in their speed reading skills within 4 to 6 weeks.

What are the common myths about speed reading?

Common myths include the belief that speed reading means skipping words entirely or that it always leads to decreased comprehension, which is not true when done correctly.

Can speed reading be beneficial for all types of reading materials?

Speed reading is most effective for materials that do not require deep understanding, such as articles or reports, but may not be suitable for complex texts like legal documents or literary works.

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