Political Science Resume Template

Christian Correa

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EDUCATION & AWARDS

The University of North Carolina at Chapel Hill, Degree Expected May 2020

Bachelor of Arts in Political Science, Second Major in Sociology, Minor in Spanish for the Professions (Business), **GPA: 3.93**

Thesis: "Queer Sociology: Analyzing the Medicalization, Criminalization, and Closetification of Homosexuality in Chapel Hill, NC.

Dean's List	Institute of Politics	Wells Fargo Scholarship	Hayden B. Renwick Academic
all semesters	Summer Fellow		Achievement Award

International Center of Cultural Studies, Seville, Spain — January 2019 – May 2 19

PROFESSIONAL EXPERIENCE

Program for Public Discourse, *Polis Fellow*, Chapel Hill, NC — October 2019 - Present
- Selected for intellectual curiosity and analytical ability to represent the program in its inaugural year.
- Contribute political and cultural pieces to quarterly publication.

Hovey Mitigation Services | Hiatt Mitigation, *Mitigation Assistant*, Durham, NC — December 2018 – January 2019
- Independently contracted by legal teams representing indigent capital defendants.
- Requested and summarized records, created digital event timelines and relationship trees using interview and medical data.

DLA Piper, *Raja Gaddipati Fellow* | **New Sector Alliance**, *Fellow*, Chicago, IL — June 2019 – July 2019
- Assisted with asylum cases for women fleeing Latin American gang violence by submitting biometric requirements and working with the Office of Citizenship and Immigration Services to file expedited Freedom of Information Act requests.
- Completed training modules in nonprofit management and leadership, included organizational culture and funding structures.

LGBT+ Representation and Rights Research Initiative, *Research Assistant*, Chapel Hill, NC — August 2016 – June 2019
- Managed 5 research assistants as lead organizer for the "NC Out" forum that amassed over dozens attendees, utilized live-stream technology to incorporate surrounding universities, and hosted the most NC LGBT+ politicians on a panel ever.
- Conducted data analysis for the Washington Post piece "Will there be a 'rainbow wave'? 4 things to know about LGBTQ candidates running for office this year."

Precision Strategies, *Communications Intern*, Washington, D.C. — May 2018 – August 2018
- Drafted 15+ research memos, including analysis of media narratives for the ACLU and social network strategies for the Sacramento Kings.

Department of Political Science, *Research Assistant*, Chapel Hill, NC — October 2017 – May 2018
- Worked with a team to research the relationship between racial minority political representation and disparate policing practices by acquiring 250+ data points on local elected officials and transcribing them into Excel.

The Office of Congresswoman Alma Adams, *Intern*, Charlotte, NC — May 2017 – August 2017
- Wrote Op-Eds, policy proposals, and a keynote speech delivered by Rep. David Price at a state-wide transportation forum.

EXTRACURRICULAR POSITIONS

Undergraduate Student Government, UNC Chapel Hill
- *Vice-Chair, Rules & Judiciary Committee*, Undergraduate Senate — November 2017 – January 2019
- *Multicultural and Diversity Outreach Policy Chair*, Student Body President Campaign — December 2018 – February 2019
- *Senator-at-Large*, Joint Governance Council — April 2017 – January 2019
- *Director of External Affairs*, Community Government — August 2016 – May 2017

Northside Elementary School, *Volunteer Learning Partner*, Chapel Hill — October 2018 – Present

DomusVi Santa Justa/Hermandad de San Bernardo, *Volunteer*, Seville, Spain — January 2019 – May 2019

Phi Sigma Pi – Co-Ed Honors Fraternity, *Intentional Programming Chair*, UNC Chapel Hill — February 2017 – January 2019

PUBLICATIONS
- Enough as I Stand: on Racial Imposter Syndrome in *LIMEAID* — 2020
- Rearticulated Racism: How the New Right Used Coded Racial Appeals in American National Elections, 1960-1972 in *Eleven: The Undergraduate Journal of Sociology*, Vol. 10 — 2019
- "Am I Safe?" New York Times' *Modern Love* College Contest Winner — 2019
- "Letter: Carolina needs to prove that we are 'For All Kind'" in *The Daily Tar Heel* — 2019

ACTIVITIES & SKILLS

Canvassed for *Jon Ossoff for Congress* · Social Media · Organized for the removal of the University's confederate monument · Qualtrics · TVEyes · Muckrack · Microsoft Office Certified · Carolina Leadership and Diversity program · Advanced Spanish · LAB! Theater · Google Drive · Adobe Spark · CITI Social & Behavioral Research Course 1 Certified · Adobe Premiere Pro

Political science resume template plays a crucial role in shaping the career paths of individuals pursuing professions in government, public policy, international relations, and related fields. Creating a resume that effectively showcases one's skills, experiences, and education is key to standing out in a competitive job market. In this article, we will explore the essential components of a political science resume, provide a detailed template, and offer tips on how to tailor your resume for specific roles within the political science realm.

Understanding the Political Science Resume

A political science resume is a document that outlines your qualifications

and experiences relevant to the political field. Unlike other fields, political science resumes may need to highlight specific competencies, such as analytical skills, research experience, communication abilities, and a deep understanding of political systems.

Why a Specialized Resume is Important

1. Demonstrates Expertise: A targeted resume shows employers that you possess the specific knowledge and skills necessary for a role in political science.
2. Highlights Relevant Experiences: Employers in the political sector often look for particular experiences, such as internships or volunteer work, that align with their mission.
3. Increases Visibility: A well-crafted resume that utilizes keywords related to political science can improve your chances of being noticed by applicant tracking systems (ATS) used by many organizations.

Essential Components of a Political Science Resume

When drafting a political science resume, it is important to include several key components that will effectively showcase your qualifications. Below are the essential sections to include:

1. Contact Information

Your contact information should be prominently placed at the top of the resume. This includes:

- Full name
- Phone number
- Professional email address
- LinkedIn profile (optional)
- Address (optional, depending on the job)

2. Objective or Summary Statement

A brief statement that summarizes your career goals and what you aim to bring to the role. This is where you can tailor your message to align with the specific job you are applying for.

Example: "Motivated political science graduate with extensive research experience and a passion for public policy. Seeking to leverage analytical

skills and a background in campaign strategy at [Target Organization]."

3. Education

This section should highlight your educational background, including:

- Degree(s) obtained (e.g., Bachelor of Arts in Political Science)
- Institution(s) attended
- Graduation date(s)
- Relevant coursework (if applicable)
- Honors, awards, or scholarships received

4. Relevant Experience

This is the most critical part of your resume. List your work experience and internships related to political science, public policy, or government. For each position, include:

- Job title
- Organization name
- Location (city, state)
- Dates of employment
- Bullet points of responsibilities and achievements

Example:
- Research Assistant
- XYZ University, Department of Political Science | City, State | Month Year
- Month Year
- Conducted qualitative and quantitative research on electoral behavior.
- Assisted in developing a comprehensive report on local voting trends.
- Presented findings to faculty and peers, enhancing public speaking skills.

5. Skills

List relevant skills that are applicable to the political science field. These may include:

- Research and analytical skills
- Public speaking and presentation skills
- Knowledge of political systems and theories
- Proficiency in statistical software (e.g., SPSS, Stata)
- Strong writing and communication abilities
- Ability to work collaboratively in teams

6. Volunteer and Extracurricular Activities

Include any volunteer work or extracurricular activities that demonstrate your commitment to political science. This can include:

- Membership in political science clubs or societies
- Volunteer work for political campaigns or civic organizations
- Participation in Model United Nations or similar events

7. Publications and Conferences (if applicable)

If you have published articles or presented at conferences, include them in this section. This can help establish your credibility and expertise in the field.

Example:
- "Analyzing the Impact of Social Media on Political Campaigns" - Journal of Political Science, Year.
- Presenter, "Youth Engagement in Politics," at the National Political Science Association Conference, Year.

8. References

You may choose to include a statement such as "References available upon request" or list your references with their contact information if the job posting requests it.

Political Science Resume Template

Below is a simple political science resume template that you can use as a starting point. Remember to customize it according to your experiences and the job you are applying for.

[Your Name]
[Your Address]
[City, State, Zip]
[Your Phone Number]
[Your Email Address]
[LinkedIn Profile URL]

Objective
[Your objective statement tailored to the specific job.]

Education
[Degree], Political Science
[University Name], [City, State]
[Month Year] - [Month Year]
- Relevant Coursework: [List relevant courses]
- Honors: [List any honors or awards]

Relevant Experience
[Job Title]
[Organization Name], [City, State]
[Month Year] - [Month Year]
- [Responsibility/Achievement]
- [Responsibility/Achievement]

[Job Title]
[Organization Name], [City, State]
[Month Year] - [Month Year]
- [Responsibility/Achievement]
- [Responsibility/Achievement]

Skills
- [Skill 1]
- [Skill 2]
- [Skill 3]
- [Skill 4]

Volunteer Experience
[Position]
[Organization Name], [City, State]
[Month Year] - [Month Year]
- [Responsibility/Achievement]

Publications and Conferences
- "[Title of Publication]" - [Journal Name], [Year].
- Presenter, "[Title of Presentation]," at [Conference Name], [Year].

References
Available upon request.

Tips for Tailoring Your Political Science Resume

To make your political science resume even more effective, consider the following tips:

1. Use Keywords: Identify keywords from the job description and incorporate them into your resume. This can help your resume pass through ATS filters.
2. Quantify Achievements: Whenever possible, use numbers to showcase your accomplishments (e.g., "Increased voter registration by 20% through targeted outreach").
3. Be Concise: Keep your resume to one page if you have less than 10 years of experience. Use bullet points and avoid dense paragraphs.
4. Proofread: Ensure there are no spelling or grammatical errors. A polished resume reflects attention to detail, a crucial skill in political science.
5. Customize for Each Job: Tailor your resume for each position you apply for by emphasizing the most relevant experiences and skills.

Conclusion

Creating a compelling political science resume template is essential for anyone looking to enter or advance in the political field. By carefully structuring your resume with the right components and tailoring it to specific roles, you can effectively demonstrate your qualifications to potential employers. Remember, your resume is often your first impression; make it count!

Frequently Asked Questions

What should be included in a political science resume template?

A political science resume template should include sections such as contact information, objective statement, education, relevant coursework, experience (internships, volunteer work, and jobs), skills, publications, and any relevant certifications or affiliations.

How can I tailor my political science resume for a specific job?

To tailor your political science resume, carefully read the job description and highlight relevant experience, skills, and coursework that match the requirements. Use keywords from the job posting and adjust your objective statement to reflect the specific role.

What formats are best for a political science resume?

The best formats for a political science resume are chronological, functional, or a combination format. A chronological format is ideal for showcasing relevant experience, while a functional format can emphasize skills for those with less direct experience.

How can I highlight my political science skills on my resume?

To highlight your political science skills, include a dedicated skills section that lists analytical, research, communication, and critical thinking skills. Provide specific examples of how you've applied these skills in your experience section.

Is it important to include an objective statement in a political science resume?

Yes, an objective statement can be important as it provides a concise summary of your career goals and intentions, helping to focus your resume on the specific position you are applying for in political science.

What kind of experience should I list on my political science resume?

List any relevant experience such as internships with government agencies, political campaigns, NGOs, volunteer work, research projects, and participation in political organizations or clubs. Focus on roles that demonstrate your understanding of political processes.

How can design and formatting impact my political science resume?

Design and formatting can significantly impact your political science resume by making it visually appealing and easy to read. Use clear headings, bullet points for lists, consistent font styles, and adequate white space to enhance readability and professionalism.

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YouTube - Apps on Google Play
Enjoy your favorite videos and channels with the official YouTube app.

Trending - YouTube
The pulse of what's trending on YouTube. Check out the latest music videos, trailers, comedy clips, and everything else that people are watching right now.

YouTube - Wikipedia
YouTube is an American social media and online video sharing platform owned by Google. YouTube was founded on February 14, 2005, [7] by Chad Hurley, Jawed Karim, and Steve …

YouTube Kids - An App Created for Kids to Explore Content
YouTube Kids was created to give kids a more contained environment that makes it simpler and more fun for them to explore on their own, and easier for parents and caregivers to guide their...

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Instructions for Schedule A (2024) - Internal Revenue Service
For the latest information about developments related to Schedule A (Form 1040) and its instructions, such as legislation enacted after they were published, go to IRS.gov/ScheduleA.

About Schedule A (Form 1040), Itemized Deductions

Information about Schedule A (Form 1040), Itemized Deductions, including recent updates, related forms, and instructions on how to file. This schedule is used by filers to report itemized ...

2023 Instructions for Schedule A - Internal Revenue Service

Use Schedule A (Form 1040) to figure your itemized deductions. In most cases, your federal income tax will be less if you take the larger of your itemized deductions or your standard ...

2024 Schedule A (Form 1040) - IRS tax forms

Itemized Deductions Attach to Form 1040 or 1040-SR. Go to www.irs.gov/ScheduleA for instructions and the latest information. Caution: OMB No. 1545-0074 2024 Attachment

IRS Schedule A Instructions - Itemized Deductions

Jan 2, 2025 · If you wish to take certain deductions on your income tax return, you may need to file IRS Schedule A. Learn more in our guide!

Schedule A (Form 1040) Instructions 2024 - 2025

This article provides a detailed overview of Schedule A (Form 1040), explaining its purpose in allowing taxpayers to itemize deductions on their federal income tax returns.

Schedule A – Itemized Deductions - IRS tax forms

Schedule A - Itemized Deductions (continued) Select for mortgage interest reported on Form 1098. Enter amount from Form 1098, Box 1 (and Box 2, if applicable). Private mortgage ...

What Is Schedule A? Claiming Itemized Deductions in 2025

Jul 8, 2025 · Schedule A is an IRS form used to claim itemized deductions on a tax return (Form 1040). See how to fill it out, how to itemize tax deductions and helpful tips.

Schedule A (Form 1040): A Guide to the Itemized Deduction

Wondering if you need to fill out Schedule A? We've got the down low on when, why, and how to fill out this IRS tax form.

Guide to IRS Schedule A (Form 1040): Itemized Deductions

Jun 26, 2025 · Learn how to maximize your tax savings with IRS Schedule A. Discover which expenses are deductible, how to complete Schedule A (Form 1040), and whether itemizing is ...

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