

# New York Notary Exam Schedule

The Exam Unit will attempt to accommodate your request; however, exams are limited at this time and there is no guarantee you will be scheduled for the date you requested. All exam requests will be responded to in the order of receipt. When your request has been processed, you will receive an email confirmation with your exam date and time. If the date you requested is not available, you will be scheduled for the next available exam date. Only those who receive the emailed exam schedule confirmation are to report to the exam site.

**Do not report to an exam site unless you receive email confirmation of your scheduled exam date and time. Arrive to your exam 15 minutes prior to the start time. Those who appear at an exam site unscheduled or after the exam start time, will be turned away.**

EXAM SITES AND DATES:					
<b>FRANKLIN SQUARE – NASSAU COUNTY</b> (VFW Hall) 68 Lincoln Road, Basement Franklin Square, NY 11010	<b>February</b> 3, 10, 17, 24	<b>March</b> 3, 4, 10, 17, 24, 31	<b>April</b> 7, 14, 21, 22, 28	<b>May</b> 5, 12, 13, 19, 26	<b>June</b> 2, 9, 16, 23, 24, 30
<b>HAUPPAUGE – SUFFOLK COUNTY</b> (Perry Duryea State Office Building) 250 Veterans Memorial Highway Basement Conference Room Hauppauge, NY 11788  <i>Note:</i> Building sits back off highway. Look for the green sign near the road.	<b>February</b> 3, 10, 17, 24	<b>March</b> 3, 10, 17, 24, 31	<b>April</b> 7, 14, 21, 28	<b>May</b> 5, 12, 19, 26	<b>June</b> 2, 9, 16, 23, 30
<b>NEW YORK CITY – NEW YORK COUNTY</b> 123 William Street, 2 <sup>nd</sup> Floor New York, NY 10038 <i>Note:</i> Enter doors to the left of the main lobby. Take escalator to 2 <sup>nd</sup> floor.	<b>February</b> 3, 10, 17, 24	<b>March</b> 3, 10, 17, 24, 31	<b>April</b> 7, 14, 21, 28	<b>May</b> 5, 12, 19, 26	<b>June</b> 2, 9, 16, 23, 30
<b>POMONA – ROCKLAND COUNTY</b> (Rockland County Fire Training Center) 35 Firemen's Memorial Drive Pomona, NY 10970	<b>February</b> 8, 22	<b>March</b> 8, 22	<b>April</b> 5, 26	<b>May</b> 3, 24	<b>June</b> 7, 28
<b>SYRACUSE – ONONDAGA COUNTY</b> (APWU Union Hall) 407 East Taft Road North Syracuse, NY 13212  <i>Note:</i> Park behind the building and enter through the back door.	<b>February</b> 8, 15, 22	<b>March</b> 8, 15, 22	<b>April</b> 5, 12, 26	<b>May</b> 3, 17, 24	<b>June</b> 7, 14, 28

## What to Bring

1. A form of government issued signature identification which must be photo-bearing. Your identification **MUST BE CURRENT** and from the following list:
  - Driver's license
  - State issued identification (ex. non-driver ID)

**New York notary exam schedule** is an essential topic for anyone looking to become a notary public in the state of New York. Understanding the exam schedule, requirements, and preparation strategies can significantly impact your chances of passing the exam and starting your career as a notary. In this article, we will explore the details surrounding the New York notary exam schedule, the application process, study tips, and what to expect on the exam day.

## Understanding the Notary Public Exam in New York

To become a notary public in New York, applicants must pass an exam administered by

the Department of State. The notary public exam tests your knowledge of the laws and regulations governing notaries in New York. It is crucial to be well-prepared, as the exam covers various topics, including:

- Notarial acts and procedures
- Legal responsibilities of a notary
- Identification requirements
- Fraud prevention
- Record-keeping

## **New York Notary Exam Schedule**

The New York notary exam is offered multiple times throughout the year, but specific dates and locations can vary. Below, we will outline how to find the most current exam schedule and registration details.

### **Where to Find the Exam Schedule**

1. **New York Department of State Website:** The most reliable source for the notary exam schedule is the official New York Department of State website. Here, you can find updates on exam dates, locations, and any changes to the process.
2. **Local County Clerk's Offices:** Many counties in New York offer notary exams and may have their own schedules. It is advisable to check with your local county clerk's office for information regarding upcoming exams.
3. **Notary Public Associations:** Various notary public associations in New York may also provide information about the exam schedule and additional resources for preparation.

### **Exam Dates and Locations**

Typically, the notary exam is held on specific days throughout the year. Here is a general outline of what to expect:

- **Frequency:** The exam is usually offered every month, but some months may have no scheduled exams.
- **Locations:** Exams can be held in various locations, including county courthouses and designated testing centers.

To ensure you have the most accurate and up-to-date information, always check the Department of State's website or your local county clerk's office before planning to attend an exam.

## **Application Process for the Notary Exam**

Before you can take the notary exam, you must complete the application process. Here's a step-by-step guide:

### **Step 1: Check Eligibility**

To be eligible for the notary exam in New York, you must meet the following criteria:

- Be at least 18 years old
- Be a resident of New York State or have a business address in New York
- Not have been convicted of a felony (unless your rights have been restored)

### **Step 2: Complete the Application**

You can obtain the application for the notary public exam from the New York Department of State website. Fill out the application form and ensure that all information is accurate.

### **Step 3: Pay the Fee**

As part of the application process, you will need to submit a fee, which varies based on the county. Check the fee schedule on the Department of State's website or your county clerk's office.

### **Step 4: Submit Your Application**

Once you have completed your application and paid the fee, submit your application to the appropriate office, as directed on the form.

## **Preparing for the Notary Exam**

Preparation is key to passing the New York notary exam. Here are some effective strategies to help you get ready:

## **Study Materials**

1. **Official Study Guide:** The New York Department of State provides an official study guide for the notary exam. This guide is a valuable resource that covers the essential topics you will be tested on.
2. **Books and Online Resources:** Numerous books and online courses are available that focus specifically on New York notary law. Look for reputable sources that provide comprehensive coverage of the material.
3. **Practice Exams:** Taking practice exams can help you familiarize yourself with the format and types of questions you may encounter on the actual exam.

## **Join Study Groups**

Joining a study group can provide additional support and resources. Collaborating with others can help you better understand complex topics and clarify any questions you may have.

## **Attend Workshops or Classes**

Many organizations offer workshops or classes specifically designed to prepare candidates for the notary exam. These can be beneficial for hands-on learning and offer the chance to ask questions directly to instructors.

## **What to Expect on Exam Day**

Understanding what to expect on the day of your notary exam can help alleviate anxiety and ensure a smoother experience.

### **Arrive Early**

Plan to arrive at the testing location at least 30 minutes before the exam starts. This will give you time to check in and settle down before the test begins.

### **Bring Necessary Identification**

You will need to bring an acceptable form of identification, such as a government-issued photo ID. Ensure that your ID is valid and not expired.

## **Exam Format**

The notary exam typically consists of multiple-choice questions. You will be given a specific amount of time to complete the exam, so manage your time wisely.

## **Results Notification**

After completing the exam, you will usually receive your results via mail or email within a few weeks. If you pass, you will receive instructions on how to proceed with obtaining your notary commission.

## **Conclusion**

Understanding the **New York notary exam schedule** and the overall process of becoming a notary public is crucial for prospective applicants. By staying informed about exam dates, preparing thoroughly, and knowing what to expect on exam day, you can enhance your chances of successfully passing the exam and starting your career as a notary public in New York. Follow the steps outlined in this article, and you'll be well on your way to achieving your notary public goals.

## **Frequently Asked Questions**

### **What is the schedule for the New York notary exam in 2023?**

The New York notary exam is typically offered multiple times throughout the year. You can check the New York Department of State's website for the most up-to-date schedule and specific exam dates.

### **How can I register for the New York notary exam?**

You can register for the New York notary exam by visiting the New York Department of State's website and completing the online registration form. Be prepared to provide your personal information and pay the exam fee.

### **Are there specific eligibility requirements to take the New York notary exam?**

Yes, to take the New York notary exam, you must be at least 18 years old, a resident of New York State or have a business in the state, and not have any felony convictions that would disqualify you.



## Create a Gmail account - Google Help

Important: Before you set up a new Gmail account, make sure to sign out of your current Gmail account. Learn how to sign out of Gmail. From your device, go to the Google Account sign in ...

## What is the 'new' keyword in JavaScript? - Stack Overflow

The new keyword in JavaScript can be quite confusing when it is first encountered, as people tend to think that JavaScript is not an object-oriented programming language. What is it? What ...

**byrut.rog** · byrut · May 1, 2025 · byrut.rog · byrut

May 1, 2025 · byrut.rog · byrut

**wland** · wland

Sep 6, 2024 · wland · Wland 1. \*\*

**bigbang** · bigbang

Aug 15, 2014 · bigbang · BigBang Ye the finally I realize that I'm nothing without you I was so ...

## How to recover your Google Account or Gmail

To find your username, follow these steps. You need to know: A phone number or the recovery email address for the account. The full name on your account. Follow the instructions to ...

·

Dec 10, 2024 · 1. AlabamaAL2. AlaskaAK3. ArizonaAZ4. Arkansas ...

**edge** · edge

Nov 22, 2024 · edge · Edge

## Download and install Google Chrome

How to install Chrome Important: Before you download, you can check if Chrome supports your operating system and other system requirements.

## Sign in to Gmail - Computer - Gmail Help - Google Help

Sign in to Gmail Tip: If you sign in to a public computer, make sure to sign out before you leave the computer. Learn how to sign in on a device that's not yours.

Stay updated on the New York notary exam schedule! Discover key dates

[Back to Home](#)