

In Home Daycare Tax Deduction Worksheet

DAY CARE INCOME and EXPENSE WORKSHEET YEAR _____

YOUR NAME _____ SS # or Federal ID # _____

NAME OF DAY CARE BUSINESS _____

ADDRESS (if different than your residence) _____

How many months was this business in operation during the year? 12 Months ☐ OR From _____ To _____

Were you still in business on December 31st? YES ☐ NO ☐

▼ DAY CARE INCOME ▼

INCOME DIRECTLY FROM PARENTS	_____	FOOD PROGRAM PAYMENTS	_____
PAYMENTS FROM GOVERNMENT AGENCIES	_____	Total received	_____
CASH GIFTS FROM PARENTS	_____	Amount for your children	_____
SALES OF EQUIPMENT USED FOR DAY CARE AND DEDUCTED IN THE PAST	_____	Amount for others	_____
		Other income	_____

OFFICE IN HOME (if licensed, or not required to be)

Date Home Acquired	_____
Total Cost	_____
Cost of Land	_____
Cost of Improvements	_____
Square Footage of Home	_____
Square Footage Used for Day Care (regularly)	_____
Square Footage Used for Day Care (exclusively)	_____

If your work hours are irregular, you may claim the hours that you advertise as business hours as long as you actually care for children all of those hours at least some days during the year.
Keep a daily log with "Time In" and "Time Out" entries.
In addition to the hours spent on Day Care, you may claim the time spent on Day Care related jobs such as:

_____ cleaning up after children

_____ food preparation

_____ record keeping

_____ planning and preparation

_____ other (specify) _____

_____ DAY CARE hours per day

_____ Number of days during the year when children were in your care

_____ If hours vary, total of hours for Year

HOME RELATED EXPENSES	100% Day Care	Partial
Real Estate Taxes	_____	_____
Mortgage Interest	_____	_____
Casualty Loss	_____	_____
Electricity	_____	_____
Heat	_____	_____
Insurance - General Policy	_____	_____
Insurance - Day Care Rider	_____	_____
Repairs/Maintenance	_____	_____
Water/Sewer/Garbage/Cable TV	_____	_____
Rent Paid - if you are a renter	_____	_____
Other (specify)	_____	_____

If you operated your day care business out of more than one location, call for additional worksheet.

IN CASE OF AN AUDIT, THESE RECORDS WILL BE REQUIRED.

AUTO EXPENSE: Keep records of mileage for Day Care meetings, shopping trips for supplies, banking, education, taking children home, to doctor or to events. If you take expense on mileage basis complete lines 1-10: 1. Year & Make of Auto (Bring in purchase/sales papers) _____ 2. Date Purchased: Month, Date, Year _____ 3. Ending Odometer Reading: December 31 _____ 4. Beginning Odometer Reading: January 1 _____ 5. Total Miles Driven: Line 3 less Line 4 _____ 6. Total Day Care Miles in Line 5 (do you have evidence to support?) _____ 7. Daily Round Trip Miles (if Day Care not in your home) _____ 8. Parking and Tolls _____ 9. Licenses and Taxes (Not Sales Tax) _____ 10. Interest [continue below if you take actual expense] _____ 11. Gasoline, oil, lube, repairs, tires, batteries, insurance, etc. _____ 12. Lease (fair market value at time of lease \$ _____) 13. Other _____	FOOD Your total grocery bill (in an audit, you must prove a reasonable amount spent for personal). _____ Amount spent on Day Care _____ (IRS has used the federal food program allowance to determine cost of food provided to the children. List below the number of all meals served during year in your home, not just those reimbursed - plus cost of meals purchased in a restaurant, etc.) BREAKFAST Total Count _____ LUNCHES Total Count _____ DINNERS Total Count _____ MORNING SNACKS Total Count _____ AFTERNOON SNACKS Total Count _____ Cost of Meals Purchased in Restaurant _____
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In home daycare tax deduction worksheet is a vital resource for individuals who operate daycare services from their homes. As a growing segment of the childcare industry, many parents and caregivers are turning to in-home daycare options due to their personalized care and convenience. However, managing finances and understanding tax obligations can be challenging for home daycare providers. This article will provide an in-depth examination of the in-home daycare tax deduction worksheet, its importance, how to utilize it, and the various tax deductions available to daycare providers.

Understanding In-Home Daycare Tax Deductions

When you operate an in-home daycare, you may qualify for various tax

deductions that can significantly reduce your taxable income. The Internal Revenue Service (IRS) allows daycare providers to deduct certain expenses associated with running their daycare operation. This can include costs related to the space used for daycare, supplies, and other necessary expenses.

The Importance of Keeping Records

Maintaining accurate and detailed records is crucial for any in-home daycare provider. This will not only help you keep track of your business expenses but will also simplify the process when it comes time to file your taxes. Here are some key reasons to keep thorough records:

- **Proof of Expenses:** In case of an audit, having documented proof of your expenses can support your claims.
- **Easier Tax Preparation:** Organized records streamline the tax preparation process and reduce the likelihood of errors.
- **Financial Tracking:** Keeping track of income and expenses helps you assess the financial health of your daycare operation.

Components of the In-Home Daycare Tax Deduction Worksheet

The in-home daycare tax deduction worksheet is a tool that helps you calculate your deductible expenses accurately. It generally includes the following components:

1. **Business Income:** Document all revenue earned from your daycare services.
2. **Direct Expenses:** List any costs directly related to providing daycare services, such as toys, educational materials, and food.
3. **Indirect Expenses:** These are costs that support the daycare operation but are not directly tied to it. For example, a portion of your utility bills, mortgage interest, and property taxes can be deductible based on the percentage of your home used for daycare.
4. **Home Use Percentage:** Calculate the percentage of your home used for daycare purposes. This is done by dividing the square footage of the daycare space by the total square footage of your home.

Common Tax Deductions for In-Home Daycare Providers

Understanding what you can deduct is crucial for maximizing your tax savings. Below are some common tax deductions available to in-home daycare providers:

1. Direct Expenses

These expenses are costs you incur specifically for the daycare operation, including:

- Supplies: Art materials, toys, books, and educational resources.
- Food: Meals and snacks provided to the children in your care.
- Insurance: Liability insurance and other necessary insurance policies.

2. Indirect Expenses

Indirect expenses can be more complex, as they require you to calculate the proportion of your home used for daycare. These may include:

- Utilities: A portion of your electricity, water, gas, and internet services.
- Mortgage or Rent: A percentage of your monthly mortgage or rent, based on the space used for daycare.
- Repairs and Maintenance: Costs associated with repairs or improvements made to the daycare area.

3. Vehicle Expenses

If you use your vehicle for daycare-related activities, such as picking up or dropping off children, you may also be eligible for vehicle-related deductions. You can choose to deduct either:

- Actual Expenses: This includes gas, maintenance, insurance, and depreciation.
- Standard Mileage Rate: A predetermined rate set by the IRS for each mile driven for business purposes.

4. Depreciation

If you purchase significant assets for your daycare, such as furniture or playground equipment, you may be able to deduct the depreciation of these items over their useful life.

5. Childcare Tax Credit

In addition to deductions, daycare providers may also be eligible for the Child and Dependent Care Credit, which can further help reduce tax liabilities. To qualify, you must meet specific criteria, including:

- Your child must be under the age of 13.
- You must be working or looking for work while paying for daycare services.

How to Fill Out the In-Home Daycare Tax Deduction Worksheet

To make the most of the in-home daycare tax deduction worksheet, follow these steps:

1. Gather Your Documentation

Collect all receipts, invoices, and financial records related to your daycare operation. This includes:

- Monthly utility bills
- Receipts for supplies and food
- Records of any improvements made to the daycare area

2. Calculate Home Use Percentage

Determine the percentage of your home used for daycare by measuring the square footage of your daycare space and dividing it by the total square footage of your home.

3. List Your Income and Expenses

On the worksheet, document all income earned from your daycare services. Then, categorize and list all your expenses under direct and indirect expenses.

4. Calculate Deductions

Using the information gathered, calculate your total deductions. Ensure you apply the home use percentage to indirect expenses appropriately.

5. Review and File

Once you've completed the worksheet, review all entries for accuracy. Make sure your calculations are correct and that you have supporting documentation

for all claimed expenses. Finally, use this information to complete your tax return.

Resources and Tools

To aid in the process of managing your in-home daycare finances and tax deductions, consider utilizing the following resources:

- IRS Publication 587: This publication provides detailed information on business use of your home.
- Accounting Software: Programs like QuickBooks or FreshBooks can help you track income and expenses efficiently.
- Professional Tax Services: If you're unsure about filing your taxes or deductions, consider consulting a tax professional who specializes in small businesses or daycare providers.

Conclusion

Operating an in-home daycare can be a rewarding venture both personally and financially. By understanding the in-home daycare tax deduction worksheet and the various deductions available, you can maximize your tax savings and ensure compliance with IRS regulations. Keeping organized records, carefully calculating expenses, and utilizing available resources can help you successfully navigate the complexities of taxes associated with your daycare operation. With proper planning and diligence, you can focus on what matters most—providing quality care to the children in your charge.

Frequently Asked Questions

What is the purpose of the in-home daycare tax deduction worksheet?

The in-home daycare tax deduction worksheet is used to help daycare providers calculate the deductible expenses associated with operating a home daycare, allowing them to lower their taxable income.

Who is eligible to use the in-home daycare tax deduction worksheet?

Individuals who operate a daycare from their home and meet specific IRS criteria, including providing care for children while also maintaining a portion of their home for business use, are eligible to use this worksheet.

What expenses can be deducted using the in-home daycare tax deduction worksheet?

Deductible expenses can include a portion of mortgage interest, property taxes, utilities, repairs, supplies, food, and other costs directly related to the daycare operation.

How do I calculate the percentage of my home used for daycare?

To calculate the percentage of your home used for daycare, divide the square footage of the daycare space by the total square footage of your home, then multiply by 100 to get a percentage.

Do I need to keep records for my in-home daycare expenses?

Yes, it is important to keep detailed records and receipts of all expenses related to your in-home daycare for tax purposes, as the IRS may require documentation to support your deductions.

Can I claim the in-home daycare tax deduction if I only care for my own children?

Generally, you cannot claim the in-home daycare tax deduction if you are only caring for your own children; you must provide care for children who are not your own in order to qualify for the deduction.

Where can I find the in-home daycare tax deduction worksheet?

The in-home daycare tax deduction worksheet can be found on the IRS website, specifically in the instructions for Schedule C (Form 1040) or in Publication 587, which covers business use of your home.

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