

Harry Wong Procedures And Routines

- h. Every assignment must have the class motto written on the bottom of the last page or it will be incomplete.
 - i. Our class motto: "Responsibility is doing a job as best as you can, whether you feel like doing it or not."
5. After an unexcused absence:
 - a. Put your blue slip in the basket on my desk as soon as you enter the room.
 - b. There go to the make-up work folder and get the sheet for the missed day.
 - c. Return to your assigned seat and begin bell work.
 - d. YOU ARE RESPONSIBLE FOR GETTING AND COMPLETING MAKE-UP WORK.
 - e. Refer to the class Make-Up Work Policy for more information.
 6. After an excused absence:
 - a. Put your blue slip on my desk as soon as you enter the room.
 - b. Return to your assigned seat and begin bell work.
 - c. No make-up work will be accepted for excused absences.
 7. Early dismissal:
 - a. Put your early dismissal slip in the basket on my desk as soon as you enter the room.
 - b. Return to your assigned seat and begin bell work.
 - c. When it is time for you to leave, pack up quietly and exit the room.
 - d. You will be responsible for the next day's assignment unless told otherwise by the teacher.
 8. Turning in papers and homework:
 - a. Place your papers on the DESK in your LEFT.
 - b. Put your papers on top and continue passing the stack to your left.
 - c. If you are in the last desk of your row, please put the stack on the top outside corner of your desk so be collected.
 9. If you do not have your paper or homework:
 - a. Pick up a Student Responsibility form as you enter the room.
 - b. Complete the form after you have completed the bell work.
 - c. Sign and date it.
 - d. Turn it in with the homework papers (you will always turn something in, either your assignment or a Student Responsibility form).
 10. When you need to ask a question:
 - a. Think of exactly what you will ask.
 - b. Raise your hand quietly.
 - c. Wait until you are recognized by the teacher to ask your question.
 - d. Please speak loud enough for everyone to hear your question.
 11. When you do not understand something:
 - a. Think of exactly what you do not understand before asking your question.
 - b. Follow the procedure for asking a question.

Harry Wong procedures and routines are essential elements in establishing a structured and effective classroom environment. Renowned educator Harry Wong has dedicated much of his career to exploring how teachers can implement clear procedures and routines to enhance student learning and promote positive behavior. By creating a predictable atmosphere, teachers can minimize disruptions, maximize instructional time, and foster a sense of security among students. This article delves into the significance of Wong's methodology, the key components of effective procedures and routines, and practical strategies for implementation in the classroom.

Understanding the Importance of Procedures and Routines

Establishing procedures and routines in the classroom is crucial for several reasons:

1. Creating a Structured Environment

A structured environment helps students know what to expect, which can significantly reduce anxiety and improve focus. When students are aware of classroom expectations and routines, they can dedicate more cognitive resources to learning rather than worrying about what they should do next.

2. Enhancing Student Behavior

Clear procedures can decrease behavioral issues by providing students with a framework for acceptable actions. When students understand the consequences of their actions and the routines for various classroom activities, they are less likely to engage in disruptive behavior.

3. Maximizing Instructional Time

Time spent on transitions and managing behavior can detract from valuable instructional time. By implementing effective routines, teachers can streamline these processes, allowing for more time dedicated to teaching and learning.

Key Components of Harry Wong's Procedures and Routines

Wong emphasizes that effective classroom management hinges on the establishment of clear procedures and routines. Here are the key components:

1. Procedures

Procedures are the steps that students follow to complete specific tasks or activities. They can cover a wide range of classroom functions, including:

- Entering and exiting the classroom: Students should know how to enter the room quietly, where to place their belongings, and how to exit in an orderly manner.
- Turning in assignments: Clear directions on how and where to submit work can prevent confusion and delays.
- Asking for help: Establishing a procedure for seeking assistance ensures that students know how to appropriately request help without disrupting the flow of the lesson.

2. Routines

Routines are the regular practices that occur in the classroom. They are often more informal than procedures but are equally important. Examples include:

- Daily start-up routines: These may include morning announcements, a brief review of the day's objectives, or a quick warm-up activity.

- Transition routines: How students move from one activity to another can be streamlined to minimize downtime. For example, using a specific signal for transitioning can help students shift their focus quickly.
- End-of-day routines: Students should know how to pack up, reflect on the day's learning, and prepare for the next day.

Implementing Procedures and Routines in the Classroom

The effective implementation of procedures and routines requires intentional planning and practice. Here are several strategies for teachers to consider:

1. Clearly Define Procedures and Routines

It is essential to articulate each procedure and routine clearly. Teachers should:

- Write down the steps involved.
- Use visual aids or posters to remind students of the procedures.
- Communicate the importance of each procedure to students.

2. Model Expected Behaviors

Modeling is a powerful teaching strategy. When introducing a new procedure or routine, teachers should:

- Demonstrate how to perform the task correctly, emphasizing key points.
- Involve students in role-playing scenarios where they can practice the procedures.
- Provide examples and non-examples to clarify expectations.

3. Practice Consistently

Repetition is key to ensuring that students internalize procedures and routines. Teachers should:

- Allow time for students to practice procedures regularly, especially at the beginning of the school year.
- Revisit and refine routines as needed throughout the year to ensure they remain effective.

4. Reinforce with Positive Feedback

Positive reinforcement can motivate students to adhere to established procedures. Teachers should:

- Acknowledge students when they follow procedures correctly.
- Use praise, rewards, or recognition to reinforce desired behaviors.
- Encourage peer support, where students can commend one another for following routines.

5. Be Flexible and Adaptable

While procedures and routines are important, it is also crucial for teachers to remain flexible. They should:

- Be willing to modify procedures if they are not working as intended.
- Solicit feedback from students about what is working and what could be improved.
- Stay responsive to the unique dynamics of each classroom.

Challenges in Establishing Procedures and Routines

Despite the clear benefits of implementing procedures and routines, teachers may face several challenges:

1. Resistance from Students

Some students may resist new routines or procedures. To address this, teachers can:

- Explain the purpose of the procedures and how they benefit the students.
- Involve students in the process of creating classroom rules and routines to foster a sense of ownership.

2. Time Constraints

Implementing routines requires time that some teachers may feel they do not have. Teachers can:

- Integrate routine practice into existing lessons, making it a part of the daily workflow.

- Start small by focusing on one or two key procedures at a time.

3. Variability in Student Needs

Different students may have varying needs that affect how they respond to routines. To accommodate this, teachers can:

- Differentiate procedures to meet diverse learning styles and needs.
- Offer additional support or modifications for students who may struggle with certain routines.

Conclusion

Harry Wong's procedures and routines provide a solid framework for creating a productive classroom environment. By clearly defining tasks, modeling expected behaviors, practicing consistently, and providing positive reinforcement, educators can establish a classroom culture conducive to learning. While challenges may arise, a commitment to fostering a structured and predictable environment can lead to improved student engagement, behavior, and academic success. Implementing Wong's strategies not only benefits students but also empowers teachers to manage their classrooms effectively and confidently.

Frequently Asked Questions

What are Harry Wong's key principles for establishing effective classroom routines?

Harry Wong emphasizes the importance of clear expectations, consistency, and the gradual release of responsibility to students. He advocates for teaching procedures explicitly and practicing them until they become second nature.

How does Harry Wong suggest teachers handle disruptions in the classroom?

Wong suggests that teachers should have established routines and procedures for handling disruptions. This includes having a calm, consistent response and redirecting students back to the task at hand, reinforcing positive behavior through established norms.

What role do student involvement and input play in

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Discover how Harry Wong's procedures and routines can transform your classroom management. Enhance student engagement and success today! Learn more.

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