Canon Pixma Tr4720 Manual

Canon Pixma TR4720 Manual is an essential guide for users who want to maximize the functionality of their Canon Pixma TR4720 printer. This versatile all-in-one printer is designed for both home and office use, providing printing, copying, scanning, and faxing capabilities. Understanding how to operate the printer effectively is crucial for achieving the best results and maintaining the device for long-term use. This article will explore the features, setup process, troubleshooting tips, and maintenance procedures associated with the Canon Pixma TR4720.

Overview of the Canon Pixma TR4720

The Canon Pixma TR4720 is a compact, all-in-one printer that combines quality, efficiency, and affordability. It is particularly well-suited for small businesses and home offices, providing reliable performance across various tasks.

Key Features

1. All-in-One Functionality: The TR4720 integrates printing, scanning, copying, and faxing into one device, saving space and enhancing productivity.
2. Wireless Connectivity: Users can connect the printer to their home or office network via Wi-Fi, allowing for easy printing from multiple devices without the hassle of cables.
3. Mobile Printing Options: Compatible with both Apple AirPrint and Google Cloud Print, users can print directly from their smartphones and tablets.
4. Automatic Document Feeder (ADF): The built-in ADF allows for efficient scanning and copying of multi-page documents without manual intervention.
5. Quality Output: The printer delivers high-quality prints with a resolution of up to 4800 x 1200 dpi, ensuring crisp text and vibrant images.
6. Cost-Effective Ink System: The TR4720 uses individual ink cartridges, which means users can replace only the color that runs out, reducing overall ink costs.

Setting Up Your Canon Pixma TR4720

Setting up your Canon Pixma TR4720 is a straightforward process that can be completed in just a few steps. It's essential to follow the provided instructions carefully to ensure proper functionality.

Unboxing and Initial Setup

1. Unbox the Printer: Carefully remove the printer from the packaging, ensuring not to damage any components.
2. Check the Contents: Ensure that all items are present, including:
- Canon Pixma TR4720 printer
- Power cord
- Ink cartridges
- User manual
- Setup CD (optional)

3. Place the Printer: Set the printer on a flat, stable surface, ideally near a power outlet and your wireless router.

Installing Ink Cartridges

1. Access the Cartridge Compartment: Open the printer's front cover to reveal the ink cartridge area.
2. Prepare the Cartridges: Remove the ink cartridges from their packaging. Be careful to avoid touching the copper-colored contacts and the ink nozzles.
3. Insert the Cartridges: Match the colors of the cartridges to the

corresponding slots (black and color) and gently push them down until they click into place.
4. Close the Front Cover: After installing the cartridges, close the printer's front cover.

Connecting to Power and Wi-Fi

1. Plug in the Printer: Connect the power cord to the printer and plug it into an electrical outlet.
2. Turn on the Printer: Press the power button to turn on the printer.
3. Select Language and Region: Follow the on-screen prompts to select your preferred language and region.
4. Connect to Wi-Fi:
- Navigate to the "Settings" menu on the printer's display.
- Choose "Wireless LAN Setup" and select your Wi-Fi network.
- Enter your Wi-Fi password when prompted.

Using the Canon Pixma TR4720

Once the printer is set up, you can begin using it for various tasks. This section covers the basic operations, including printing, scanning, copying, and faxing.

Printing Documents

1. From a Computer:
- Open the document you wish to print.
- Select "Print" from the File menu.
- Choose the Canon Pixma TR4720 from the list of available printers.
- Adjust print settings as necessary (e.g., number of copies, paper size).
- Click "Print."

2. From a Mobile Device:
- Ensure that your device is connected to the same Wi-Fi network as the printer.
- Open the document or image you want to print.
- Tap the "Share" icon and select "Print."
- Choose the Canon Pixma TR4720 and adjust settings before printing.

Scanning Documents

1. Using the Canon Print App:
- Download and install the Canon Print app on your mobile device.

- Open the app and select "Scan."
- Place the document face down on the scanner glass.
- Follow the on-screen instructions to complete the scan.

2. Using the Printer's Control Panel:
- Place the document on the scanner glass.
- Press the "Scan" button on the printer.
- Choose the desired scan options (e.g., file format, resolution).
- Send the scanned document to your computer or email.

Copying Documents

1. Place the Document: Open the front cover and place the document face down on the scanner glass.
2. Select Copy Function: Press the "Copy" button on the printer.
3. Adjust Settings: Choose the number of copies and any other settings, such as color or black-and-white.
4. Start Copying: Press the "Start" button to begin copying.

Faxing Documents

1. Prepare the Document: Place the document face up in the automatic document feeder (ADF).
2. Enter Fax Number: Use the keypad to enter the recipient's fax number.
3. Send the Fax: Press the "Send" button to transmit the fax.

Troubleshooting Common Issues

Despite its reliability, users may encounter some common issues with the Canon Pixma TR4720. Here are some troubleshooting tips.

Printer Not Responding

- Check Power Connection: Ensure the printer is plugged in and turned on.
- Restart the Printer: Turn off the printer, wait a few moments, and then turn it back on.
- Check Wi-Fi Connection: Make sure the printer is connected to the network and that your device is also on the same network.

Poor Print Quality

- Check Ink Levels: Inspect the ink cartridges to see if they need replacement.
- Perform Print Head Cleaning: Access the maintenance settings on the printer to clean the print heads.
- Use Quality Paper: Make sure you are using the appropriate type of paper for your print job.

Paper Jams

- Remove Jammed Paper: Carefully pull out any jammed paper from the printer.
- Check Paper Path: Inspect the paper path for any torn pieces of paper that may be stuck.
- Load Paper Correctly: Ensure that the paper is loaded correctly in the tray and not exceeding the maximum capacity.

Maintenance Tips for Canon Pixma TR4720

Regular maintenance is crucial for ensuring the longevity and optimal performance of your printer. Here are some simple maintenance tips:

1. Keep the Printer Clean: Dust and debris can affect print quality. Use a soft, dry cloth to wipe down the exterior and a slightly damp cloth for the scanner glass.
2. Update Drivers: Regularly check for software updates for your printer to ensure you have the latest drivers and features.
3. Replace Ink Cartridges Promptly: Don't wait until the ink is completely gone. Replace cartridges when they are low to avoid print quality issues.
4. Perform Regular Maintenance: Use the printer's built-in maintenance features, such as print head cleaning and alignment, to maintain optimal performance.

Conclusion

The Canon Pixma TR4720 Manual serves as a comprehensive resource for users, providing detailed instructions on setup, operation, troubleshooting, and maintenance. By following this guide, users can effectively utilize the printer's capabilities, ensuring high-quality prints and efficient performance. Whether for personal use or in a professional setting, understanding the functionalities of the Canon Pixma TR4720 will lead to a more productive and satisfying printing experience.

Frequently Asked Questions

Where can I find the Canon Pixma TR4720 manual online?

You can find the Canon Pixma TR4720 manual on the official Canon website under the support or downloads section for printers.

What are the main features of the Canon Pixma TR4720?

The Canon Pixma TR4720 features wireless printing, scanning, copying, and faxing capabilities, along with mobile printing options and compatibility with various paper sizes.

How do I set up my Canon Pixma TR4720 for wireless printing?

To set up wireless printing, you need to connect the printer to your Wi-Fi network using the control panel on the printer and follow the on-screen instructions.

What should I do if my Canon Pixma TR4720 is not printing?

If your Canon Pixma TR4720 is not printing, check the printer's connection, ensure there are no paper jams, verify that ink cartridges are installed correctly, and run the printer's troubleshooting guide.

Can I print from my smartphone using the Canon Pixma TR4720?

Yes, you can print from your smartphone using the Canon PRINT app, Apple AirPrint, or Google Cloud Print, all of which are compatible with the Canon Pixma TR4720.

How do I replace the ink cartridges in my Canon Pixma TR4720?

To replace the ink cartridges, open the printer's front cover, wait for the cartridge holder to move to the replacement position, remove the old cartridges, and insert new ones until they click into place.

Is the Canon Pixma TR4720 compatible with Mac computers?

Yes, the Canon Pixma TR4720 is compatible with Mac computers. You can download the appropriate drivers from the Canon website to enable printing

and scanning.

What troubleshooting steps should I take for a paper jam in the Canon Pixma TR4720?

To troubleshoot a paper jam, carefully remove any jammed paper from the input and output trays, check for any torn pieces left inside, and ensure the paper is loaded correctly in the tray.

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