

Active And Passive Voice Answer Key

Name: **ANSWER KEY** Date:

ACTIVE AND PASSIVE VOICE

- Voice refers to the relation of a subject to the action expressed by the verb.
- In the **active voice**, the subject does the action.
 - o EXAMPLE: The club **made** these decorations.
- In the **passive voice**, the subject is acted upon.
 - o EXAMPLE: These decorations **were made** by the club.
- Only transitive verbs can be used in the passive voice.

• **Underline each verb. Then write active or passive.**

passive 1. The phonograph was invented by Edison.

active 2. Tim told a homeword.

passive 3. The bell was rung by the principal.

passive 4. The football was thrown out of bounds.

active 5. Jerzy had bought some fishing tackle.

passive 6. The decision of the committee was announced yesterday.

active 7. Steve blamed Markie for making him late.

passive 8. The first three people were selected for the job openings.

active 9. Carl typed the letter.

active 10. Angela quickly stated the reason for not attending.

active 11. Andrew fopped into the chair.

passive 12. Many songs were written by David Foster.

active 13. The police officer gave me a ticket.

active 14. Dr. Konev held a press conference.

active 15. Rosie has bought a new car.

passive 16. His heart was broken by the cruelty of his friends.

passive 17. The party was given for her birthday.

Active and passive voice answer key is an essential concept in English grammar that helps learners understand how to construct sentences effectively. The choice between active and passive voice can significantly impact the clarity and engagement of writing. In this article, we will delve deep into the differences between active and passive voice, provide examples, and offer an answer key for exercises to enhance your understanding of these two grammatical structures.

Understanding Active and Passive Voice

What is Active Voice?

Active voice occurs when the subject of the sentence performs the action. In these sentences, the subject is clear and often comes first, making the writing direct and vigorous. For example:

- Active Voice Example: The chef cooked a delicious meal.

In this sentence, "the chef" (subject) is performing the action of cooking.

What is Passive Voice?

Conversely, passive voice emphasizes the action being performed on the subject rather than who performed it. In passive constructions, the subject typically receives the action, and the doer of the action may not always be mentioned. For example:

- Passive Voice Example: A delicious meal was cooked by the chef.

Here, "a delicious meal" (subject) is receiving the action of being cooked, which places emphasis on the meal rather than the chef.

When to Use Active vs. Passive Voice

Active Voice: Benefits and Usage

Active voice is generally preferred in writing because it tends to be more straightforward and easier to understand. Here are some benefits of using active voice:

- **Clarity:** Active sentences are usually clearer and less ambiguous.
- **Engagement:** Readers often find active voice more engaging and dynamic.
- **Conciseness:** Active voice often allows for more concise writing.

Passive Voice: When to Use It

While active voice is typically favored, there are situations where passive voice can be effective:

- **Focus on the Action:** If the action itself is more important than who performed it, passive voice can be appropriate. For example, “The law was passed.”
- **Unknown Doer:** When the doer of the action is unknown or irrelevant, passive voice avoids unnecessary details.
- **Formal Writing:** In academic or formal writing, passive constructions can lend an air of objectivity.

Identifying Active and Passive Voice

To determine whether a sentence is in active or passive voice, consider these key elements:

1. Identify the subject of the sentence.
2. Determine who is performing the action.
3. Look for a form of the verb "to be" (is, are, was, were) in passive constructions.
4. Check if the sentence can be rephrased to place the subject before the verb.

Active and Passive Voice Answer Key: Examples and Exercises

To solidify your understanding, here are some examples and exercises with an answer key.

Exercise 1: Identify the Voice

Read the following sentences and identify whether they are in active or passive voice:

1. The dog chased the ball.
2. The ball was chased by the dog.
3. The teacher graded the exams.
4. The exams were graded by the teacher.
5. The novel was written by the author.

Answer Key for Exercise 1

1. Active Voice
2. Passive Voice
3. Active Voice
4. Passive Voice
5. Passive Voice

Exercise 2: Convert Active to Passive Voice

Rewrite the following sentences in passive voice:

1. The student completed the assignment.
2. The artist painted a beautiful mural.
3. The committee will announce the results.

Answer Key for Exercise 2

1. The assignment was completed by the student.
2. A beautiful mural was painted by the artist.
3. The results will be announced by the committee.

Exercise 3: Convert Passive to Active Voice

Rewrite the following sentences in active voice:

1. The song was sung by the choir.
2. The cookies were baked by my grandmother.
3. The project was finished by the team.

Answer Key for Exercise 3

1. The choir sang the song.
2. My grandmother baked the cookies.
3. The team finished the project.

Tips for Mastering Active and Passive Voice

To become proficient in using active and passive voice, consider these helpful tips:

- **Practice Regularly:** The more you practice identifying and using both voices, the more natural it will become.
- **Read Actively:** Analyze sentences in books, articles, and essays to identify their voice.

- **Write and Revise:** When writing, draft in active voice and revise for clarity; use passive voice only when appropriate.
- **Seek Feedback:** Share your writing with peers or mentors to gain insights on your use of voice.

Conclusion

Understanding the difference between active and passive voice is critical for effective communication in writing. By mastering these two structures, you can improve the clarity, engagement, and professionalism of your writing. Use the exercises and answer keys provided in this article to practice and hone your skills. Remember, while active voice is generally preferred for clarity and engagement, passive voice has its place in specific contexts. With practice, you will find the right balance for your writing needs.

Frequently Asked Questions

What is the difference between active and passive voice?

In active voice, the subject performs the action of the verb, while in passive voice, the subject receives the action of the verb.

How can I identify a sentence in passive voice?

A sentence is typically in passive voice if it includes a form of the verb 'to be' followed by a past participle, and often the doer of the action is introduced with 'by' or omitted altogether.

Can you provide an example of converting active voice to passive

voice?

Sure! Active: 'The chef cooked the meal.' Passive: 'The meal was cooked by the chef.'

Why is it important to know the difference between active and passive voice?

Understanding the difference helps improve clarity and conciseness in writing, as active voice usually makes sentences stronger and more direct.

In what situations is passive voice preferred?

Passive voice is often preferred in scientific writing or formal contexts where the focus is on the action or result rather than the doer.

What are some common mistakes when using active and passive voice?

A common mistake is overusing passive voice, which can make writing unclear or wordy. Additionally, failing to identify the subject can lead to confusion about who is performing the action.

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